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| **MEETING MINUTES** |
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| **Regional Transit Committee Meeting** | **Date:** | Tuesday, March 17, 2015 10:00 AM |
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| **Meeting Location:** | SCPDC’s Pelican Room, Gray, LA. |

**In Attendance**

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| **Committee:** | ***Assumption ARC***Sherry Douglas***Assumption COA***Angela Young***LADOTD***Jamie Ainsworth***Lafourche ARC***Peggy KriegKyle SoignetLester Adams***Lafourche COA***Charlene RodriguezLinda Pertuit | ***SED #1***Mona Danos***St. James Parish***Cassandra BaileyIngrid Leblanc***Terrebonne ARC***Rodger Shelton***Terrebonne COA***Kayla Dardar***Terrebonne Parish Consolidated Government Transit***Gayle VaughnPhilip Liner |
| **Other Attendees:** | Brandy Toups, Lafourche Parish GovernmentJeremy Leuenberger, Lafourche Parish GovernmentGrayling Hadnott, Lafourche Parish GovernmentJoni Tuck, Greater Lafourche Port CommissionMike Watts, Megawatts Transportation ConsultantsJesse Chriss, Elma Chez |
| **Staff:** | Scott Leger, SCPDCAdam Tatar, SCPDCCassie Parker, SCPDCEmma Bergeron, SCPDC |

**Agenda Item # 1**

*Introductions*

Introductions took place.

**Agenda Item # 2**

*Approval of the December 16, 2014 Meeting Minutes*

A. Tatar requested that the committee review the meeting minutes from December 16, 2014.

***L. Adams motions to approve the December 16, 2014 meeting minutes as amended, P. Liner seconds the motion. Motion carried unanimously.***

**Agenda Item # 3**

*Agency Reports*

*TARC* – continues to work with COA on defensive driving courses and four-point wheel chair tie down courses.

Expressed concerns in the delay of grant approvals.

*Good Earth* – been working on rider amenities to help make navigation on the Good Earth Transit System easier.

New maps and signs have been placed strategically throughout the system. In May the Ridership software will be

implemented.

*DOTD* – award letters for the FY2016 Operational 5311 grant awards were set for mail out. The Review Committee

for 5310 Capital was set to meet on Thursday, March 19, 2015, award letters will follow. Capital from 2013 and

2014 Applications, if contracts were received the vehicles were ordered. Expected delivery in June/July.

**Agenda Item # 4**

*TIP Letters*

A. Tatar apologized for any delay anyone may have experienced with receiving their TIP letter from the MPO.

**Agenda Item # 5**

*Travel Demand Management (TDM) Grant; Vanpooling*

A. Tatar stated he was currently working on a TDM Grant which encourages employers to utilize vanpooling. Leonard J. Chabert Medical Center was considering becoming a pilot employer for this grant. No representatives from Chabert Medical Center were present to discuss said agenda item.

**Agenda Item # 6**

*Lafourche Transit Feasibility Study Update*

A. Tatar relayed to the Committee the Lafourche Transit Feasibility Study was in its “pre” draft phase. A draft should be available for preview in the upcoming weeks. Once the draft is completed and presented to the parish, it will then be open for public comment for 30-60 days.

**Agenda Item # 7**

*Miscellaneous Items*

A. Tatar shared an email received an email from a Lafourche Parish Special Needs Resident who was looking for reliable public transportation to take her to and from her place of employment. During the discussion, several options were discussed and presented. A few possible solutions may have been found; however, contact with the resident must be made for coordination of services.

**Agenda Item # 8**

*Future Meeting Dates – June 15, 2015*

***S. Douglas motions to adjourn the meeting, M. Watts seconds the motion. Motion carried unanimously.***